



NO. 2.16

## CRYSTAL POLICE DEPARTMENT

TITLE: MN POST LICENSING

NUMBER: 2.16

DATE: September 8, 2014

NO. PAGES: 1

---

### **Purpose & Scope**

Maintaining a valid POST license is a critical element in an officer's ability to continue their employment. Every officer is required to complete the continuing education requirements to maintain a valid license every three years.

### **License Process**

It is the responsibility of the Records Manager to renew an officer's license. License costs will be paid by the employer.

### **Inactive License**

Officers who fail to complete the education requirements will have their license placed in the "inactive" status by the MN POST Board. Those employees may also face administrative discipline up to and including termination.

